

**MINUTES
LIVINGSTON COMMUNITY WATER AUTHORITY
APRIL 21, 2021 REGULAR MEETING 9:00 A.M.
GREEN OAK CHARTER TOWNSHIP HALL
10001 SILVER LAKE ROAD
BRIGHTON, MI 48116**

Due to the Michigan Department of Health and Human Services order to minimize the spread of COVID-19, this meeting will be held electronically.

Chairman M. St. Charles called the meeting to order at 9:00 a.m. The Pledge was recited

ROLL CALL

Present: P. Michel, D. Shifko, Charter Township of Brighton; M. St. Charles, R. Everett, Green Oak Township; P. Hohl, B. Hahn, Hamburg Township;

Also Present: A. Willets, S. Willets non-voting members, Livingston Community Water Company; R. Hobgood, OHM; B. Vick, Manager, Charter Township of Brighton; L. Weaire, Recording Secretary

Absent: A. Dowson, Highland Treatment

APPROVAL OF THE AGENDA

R Everett moved and D. Shifko seconded to approve the April 21, 2021 agenda as presented.

Ayes: Hahn, Hohl, Michel, Shifko, Everett, St. Charles

Nays: None

Motion carried.

PUBLIC COMMENT

No response.

APPROVAL OF THE MARCH 20, 2019 MEETING MINUTES

P. Hohl moved and P. Michel seconded to approve March 17, 2021 meeting minutes as presented.

Ayes: Everett, Shifko, Michel, Hohl, Hahn, St. Charles

Nays: None

Motion carried.

FINANCIAL REPORT

P. Hohl moved and B. Hahn seconded to approve the revised April 21, 2021 Check Register / Plan Escrow Check Register, Plan Escrow Statement of Balances and Cash Balance of Funds as of March 31, 2021

Ayes: Everett, Shifko, Michel, Hohl, Hahn, St. Charles

Nays: None

Motion carried.

OPERATORS REPORT

There were 3 meter rentals; BCCG, Stante / Green Oak Crossing and Fonson who set up their yearly rental of meters.

Highland completed 3 final curb stop inspections.

Due to the unavoidable absence of A. Dowson, M. St. Charles gave the Operators Report.

The water main issues of April 5th and 6th, 2021 at Country Club Annex are resolved. All residents were notified by mail and the proper paperwork was forwarded to EGLE.

There was a water leak from Olive Garden. The source of the leak was the service lead where it connects to the curb stop. Water Tap made the repairs in short order and Olive Garden turned on their water and were back in business. Cost of repairs was \$2,279.

B. Hahn inquired if we would be responsible for the \$8,500 cost to repair the first water main leak. It did cost us out of pocket, but not the total amount. M. St. Charles has submitted a request for reimbursements.

ENGINEERS REPORT - Projects & Design Review

Design Projects

7202 Whitmore Lake Road – Revise and resubmit plan review letter.

Oxford Recovery Center Expansion – Plan review submitted to EGLE. Getting close to pre-con.

Construction Projects

Spencer Road Office Complex – Process of getting record drawings. Will do a combined letter outlining the project(s). They are almost at their escrow amount.

Legacy Sports – Phase D – Finalize record drawings.

High Hills – Phase 2 – Final walk through.

Hampton Manor – Final walk through

Green Oak Crossing – Phase 2-4 - M & G Bonds. Record drawings. Easements in.

Green Oak Crossing – Phase 1 – Record drawings. M & G Bonds.

Willow Woods – Phase I & II – Record drawings.

Green Woods WWTP – Acceptance of easement. Need additional easement escrow monies? Recording fee amount is \$672.20.

LCWA Project Update On schedule for a June / July meeting regarding a more detailed presentation of costs for Country Club Annex Subdivision's water main project.

RRA (Risk & Reliance Assessment) & ERP (Emergency Response Plan) - Update

No update or discussion on this item.

CIP – update

R. Hobgood will contact MDOT regarding the US 23 crossings. R. Hobgood stated we need to sit down with them and verify if a contract has been signed, which in turn will give us a clearer picture of their scope of work.

There might be some momentum from the Brighton Area Schools regarding the former Kroger Loop. If LCWA can acquire the Kroger Loop, it is possible we might be able to eliminate one of the US 23 crossings.

M. St. Charles noticed that on the LCWA GIS Utility Viewer, Kroger and Dunkin Donuts water main are not on the Viewer. R. Hobgood noted that the aforementioned were on their (OHM) system, however, he will check with Mike Cousins as it might be a licensing thing that may need to be updated.

P. Michel asked for clarification of the negative escrow balance of the Oxford Recovery Center Expansion. R. Hobgood stated when OHM submitted the construction fees, they included the overages with it, and thus there is overages on design plus the added fee needed for construction. The design review went over \$1400 and OHM had not yet billed that internally. OHM has sent a pre-construction letter to Oxford Recovery Center expansion regarding additional escrow.

CHAIRPERSONS REPORT

Refer to M. St. Charles report under Operator's Report

DISCUSSION ITEMS

P. Hohl inquired about the status from Jim Kiefer regarding the Reimbursement Resolution. The complete Reimbursement Resolution will be on the May 2021 Agenda for approval and signatures.

P. Hohl queried if we could get federal monies for the projects; Country Club Annex Subdivision and the Loop. M. St. Charles submitted a letter to US Representative Slotkin's office regarding any federal monies available for the Loop. The letter focused on the amount of services that would be interrupted; medical, commercial, residential plus the safety issues of US 23.

As of today, we have not heard back from Representative Slotkin's office.

TOWNSHIP REPRESENTATIVES REPORT

M. St. Charles stated the apartment complex on Maltby road has cleared the Planning Commission and forwarded to Green Oak Township board. There are approximately 237 apartments. A request was made to start a backup of Legacy Park Residential located at the corner of Winans Lake Road and Whitmore Lake Road. This complex will have 587 units and with the other apartments on Maltby Road, they will all need water taps.

ADJOURNMENT.

P. Michael moved and R. Everett seconded to adjourn.

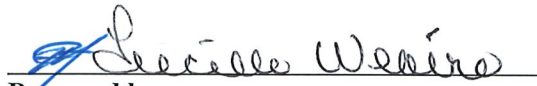
Ayes: Hahn, Hohl, Michel, Shifko, Everett, St. Charles

Nays: None

Motion carried.

The meeting adjourned at 9:31 a.m.

Respectfully submitted,


Prepared by:
Lucille Weaire –Recording Secretary


Mark St. Charles – Chairman